



**Units A1-A3, Abbey Farm Commercial Park, Horsham St. Faith
Norwich, Norfolk, NR10 3JU**

Coronavirus Procedures

Bearing Supplies is committed to ensuring the safety of our valued customers and our excellent staff.

We have implemented the government procedures across all areas of our business minimizing the risk to health whilst maximizing our ability to maintain business continuity therefore:

Trade Counter will remain open, however strict distancing procedures have been implemented ensuring a minimum distance of 2 metres between all customers and staff members. Only one customer is allowed in our trade counter at any time. Customers are required to wait outside keeping a minimum of 2 metres between themselves. Surfaces and payment terminals will be cleaned on a regular basis.

Collections of goods ordered by phone or email may be collected from the red trolley outside our trade counter. You do not need to enter to collect your parcel. The trolley is covered by our CCTV. This will ensure a minimal human contact.

Samples may be left on the trolley outside our trade counter. Please ensure you include a note of your requirements and a phone number.

Deliveries will continue as long as we can ensure the safety of our members of staff. Please advise a safe place our parcel can be left when ordering as the drivers have been instructed to avoid all non-essential human contact.

Sample collections will continue as long as we can ensure the safety of our members of staff. Please advise a safe location on your premises that our driver can collect the sample without human contact. Please ensure you include a note of your requirements and a phone number.

24 hour emergency breakdown assistance. Please call 01603 891800.



Tel: 01603 891800 Email: sales@bearing-supplies.co.uk